



California Music Educators Association Central Coast Section

www.ccsmusic.org



Dear Music Directors:

September 30, 2020

Thank you for your hard work in preparing your students for this year's CMEA-CCS Virtual Honor Ensembles. We look forward to receiving your students' recordings and hearing this year's ensemble. The information on the following pages will help you through the participation and submission process. Here, you will find all the information to ensure that you, your students, and their parents are informed and prepared. Materials will be posted on the CMEA-CCS website (www.ccsmusic.org) on Monday, November 2nd.

EVENTS SCHEDULE:

Monday, November 2, 2020, Materials available on the CCS website
Monday, January 18, parent signatures and fees due through Docusign
December and January, sectionals/virtual practice sessions
Friday, January 29, 2021, Recordings due (submitted by teacher to CCS Google Drive)
Virtual Performance viewing event Saturday, March 13, 2021, on Zoom
Virtual Performance available for Youtube viewing Sunday, March 14, 2021

PROCEDURE AND FEE INFORMATION

The participation form and music are available on the CCS Website (<http://www.ccsmusic.org>) under Honor Groups. The participation form must be submitted by Thursday, December 31th.

CCS policy states that directors must be current NAFME members in order for students to participate. All NAFME membership transactions are through their webpage located at <http://music.ed.nafme.org>. If you have questions, call Membership Services (800-336-3768 ext. 213) to speak with a membership service representative.

Parents may click the "Forms and Fees" link on the honor ensemble webpage to sign the participation approval form and submit non-refundable fees (\$30 per student, per ensemble). This fee covers the copyright costs of the sheet music, recording and video editing, and a medal (medals will be given to teachers once recording submissions are completed).

Recordings must be submitted by Friday, January 29, 2021. Teachers will submit recordings through the CCS Google Drive. Be sure to proof-listen to the recordings you submit. See recording information for details.

Fee: **\$30.00** per student, per ensemble. The fee includes the cost of the medal, which will be sent to the music teacher after recordings are submitted.

- Fees must be paid in advance by parents through Docusign. All fees are non-refundable.
- Please submit one participation form for each student. Students participation in more than one ensemble must complete the form and payment once per ensemble.
- In the event of technological difficulty, please submit fees or forms by mail to:
Maria Carney, Marina High School, 298 Patton Pkwy, Marina, CA 93933.
- Fees and signed forms (Digital or physical) must be received by Friday, December 18th, by 11:59 PM.

- Please note we will not accept recordings for students who have not previously submitted parent signed forms and fees.

Recordings Instructions

The submission window will be from **December 19, 2020 through January 29, 2021**. Teachers can upload their students' recordings as they are ready rather than all at once. Please note that the final day to upload a recording is January 29th by 11:59 PM.

A handout and a video tutorial will be available on the website to help assist with this process.

Please feel free to contact me with any questions or concerns. I look forward to hearing from you.

Sincerely,

Diane Gehling
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CMEA-CCS President
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